



QUARTERLY NEWSLETTER

Examination

The Alabama Board of Funeral Service has certified the following individuals with The Conference as having met the qualification to take the Alabama State Law Exam and the Alabama Funeral Director and/or Embalmer Exam:

Franetta D. Riley	Ramona M. Mixon	Bettye Carter	Monto D. Maddox
Sanmorteeno R. Battle	Thaddeus Douglas	Ashley D. Wilson	Michelle C. Eaker
Melinda S. Miller-Moats	Jeffery D. Black	Kevin S. Brawley	Jennifer G. Hill
Erika L. Terry	Shaun C. Burnett	Cimino T. Jones	Oddisius J. Curry
John T. McDougal	Kevin G. Rigby	Antonia T. Perryman	Shelby B. Lett
Deborah S. Greene			

Steps to taking the Alabama State Art, Science, or Law exam:

1. **Submit application to the Board office for permanent license.**
2. **Eligibility will be verified and sent to The Conference by the Board staff.**
3. **Applicants must then go to The Conference website at www.theconferenceonline.org to submit their exam application and payment.**
4. **Please keep in mind, processing takes anywhere from 2-3 business days. The Conference must have your eligibility, application, and payment to schedule. You will be notified through email once you have been processed and you are able to schedule.**

The Conference

As stated in previous notices, the Alabama State Law, Funeral Director and Embalmer's exams will be given by The Conference through Pearson VUE testing centers at five locations statewide. The exam fees and applications are to be submitted by the applicant to The Conference. The state license fees, applications, and affidavits shall be submitted to the Board office.

The Conference: www.theconferenceonline.org

Phone: 479-442-7076

Pearson VUE:	Birmingham	Decatur	Dothan	Mobile	Montgomery
	205-982-2063	256-552-0667	334-671-7007	251-343-2601	334-271-8995

Board Meeting

The Board will hold its first regular meeting of fiscal year 2017 on **October 3, 2016 at 9:00 a.m.** in Room 304 of the Alabama State House. Matters or subjects not on the agenda are not guaranteed for discussion at the meeting. **Licensees who attend the quarterly board meeting will receive minimum of 2 CE Credits for attending.**

Board Appointments

On **October 3, 2016**, at **9:00 a.m.**, in Room 304 of the Alabama State House, 11 South Union Street, Montgomery, AL 36104, the Board will take its annual nominations for the Board districts that term expires December 31, 2016. Those districts are: One, Two, and Five. To check your exact district, you may go to www.house.gov and type in your zip code under “Find Your Representative”. To be eligible to serve on the Board:

- 1) A person must either be a licensed funeral director and embalmer, who has been licensed as an embalmer for at least ten consecutive years, or a funeral director.
- 2) Who is currently a funeral home operator who has been actively practicing funeral directing for at least ten consecutive years.

Those in attendance must select three nominees from each district and those nominees will be submitted to the governor for appointment. You do not have to be present to be nominated, but you must be present to place a nomination. Also, only one funeral director from each establishment may vote should more than three nominees are nominated. Should a company own multiple establishments, they may have one funeral director for each establishment to cast a vote. If anyone has questions about the nomination process or districts, please contact the Board office.

Renewal Time

The renewal period begun on July 1, 2016. The Board no longer mails renewal notices to licensees. Pursuant to Code of Alabama, 1975, Section 34-13-53(d), License renewal applications for fiscal year 2017 were emailed to licensees, apprentices, and establishment during the month of July. The deadline to renew without penalty is September 30, 2016. Failure to receive a notice does not excuse anyone from renewing by the deadline. If you fail to submit your paperwork for renewal by the September 30th deadline, an additional \$50 late penalty will be applied.

The Board is now using IGovSolution to handle all online services. Licensees, Apprentices, and Establishments can renew their individual license(s) online by going to www.fsb.alabama.gov and clicking on the “Online Services” button located on the homepage.

CONTINUING EDUCATION

Funeral Directors/Embalmers are required to complete 8-hours biennial. Licensees who hold more than one license issued by the Board may use the same continuing education hours for renewal of both licenses without having to earn separate continuing education hours for each license renewal. **The first audits are currently being conducted.**

Licensees, chosen randomly, to be audited must submit to the board within 10 days of notification, copies of certificates of completion as proof of completing the continuing education activities used to meet the requirements of the law. Failure to comply with the continuing education audit and requirements shall result in:

- (a) The Board shall not renew the license of an individual who fails to obtain the continuing education requirements of this section, except as provide by statute, until the Board receives documentation that the licensee has obtained the required continuing education.
- (b) A licensee who fails to obtain the required number of continuing education hours prior to the expiration date appearing on the license shall not have their license renewed until the licensee has obtained the required continuing education hours for that period and paid all applicable fees and penalties.



At the last meeting, the Board approved the following for licensure:

Funeral Director & Embalmer

Eddie L. Bryan	Richard B. Hightower
William P. Hightower	Timothy L. Howard
Adam C. Hyde	Ashley L. Rosser
Kimberly M. McClure	Ashley M. Dean
Carly C. Beresky	

“Choose a job you love, and you will never have to work a day in your life.” ~ Confucius

Alabama Board of Funeral Service
Consent Agreements
April 5, 2016 to July 11, 2016

Case No.	Charge	Penalty
ABFS16-027	Aiding unlicensed person to practice funeral directing. §34-13-56(a)(2)(i) Allowed unlicensed person to engage in the business of a funeral director. §34-13-70 and 110	Fined \$3,500.00 Managing Funeral Director on probation for 2 years. Establishment on probation for 2 years.
ABFS16-031	Aiding unlicensed person to practice funeral directing. §34-13-56(a)(2)(i) Allowed unlicensed person to engage in the business of a funeral director. §34-13-70	Fined \$4,000.00 Managing Funeral Director on probation for 1 years. Establishment on probation for 1 years.

Inspection Citations

July 1, 2016 to September 1, 2016

Citations have been issued to funeral establishments for the following inspection violations:

- Embalming record not current
- Casket below min (\$300/casket)
- License not Publicly Displayed
- Selection Room not set up
- No ID Bands (\$100/deceased)
- No Price Card (\$100/casket)
- Not Hot water in Prep Room
- Deteriorating flooring
- Hearse not properly licensed
- No Approved Professional Instruments
- Reasonable access not granted
- Outside openings not screened

Total Establishments Cited: 10
Total Violations: 20
Total Fine: \$3800.00

CONTINUING EDUCATION

The Alabama Board of Funeral Services will offer continuing education credit to licensees that attend quarterly board meetings.

Approved Continuing Education Providers 2014-2016

<p>A Center for Continuing Education (Insurance) 800.344.1921 dharrison@acceducation .com</p> <p>ABFS 334.242.4049 www.fsb.alabama.gov</p> <p>APEX (continuing education solutions) 800.769.8996 apexces.com</p> <p>Batesville Casket Company 812.934.7500 batesville.com</p>	<p>Academy of Graduate Embalmers 770.445.3180 academyga@aol.com</p> <p>AFDA 334.956.8000 www.alabamafda.org</p> <p>Atlantic Coast Insurance Company 205.529.0005 AlabamaPneed@gmail.com</p> <p>Best Continuing Education 423-303-6380 www.bestchoicecourses.com</p> <p>Dignity University 713.525.7348 Dignity.university@Sci-us.com</p> <p>Funeral CE (a service of Web CE) 877.332 .8480 www.Funeralce.com</p> <p>FuneralIDirectorCEUs.com 250.744.3595</p> <p>Georgia Funeral Directors Association 770.592.8002</p> <p>International Order of the Golden Rule 800.63.8030 www.ogr.org/webinars</p> <p>Kate-Boylston Publication 732.730.2586 tparmalee@ucg.com</p> <p>Mississippi Funeral Directors Association 601.978.1920 info@mississippifuneraldirector.com</p> <p>NFDA&MA 800.434.0958 nfdama.com</p> <p>Practicum Strategies 800.731.4714 pshomestudy.com</p>	<p>Academy of Professional Funeral Service Practice, Inc. 866. 431.2377</p> <p>AFDA&MA www.alabamafdma.org</p> <p>Aurora Casket Company, Inc. 800.457.1111 auroracasket.com</p> <p>CANA-Cremation Association of North America 312.245.1077 cremationassociation.org</p> <p>Elite Professional Education, LLC 888.857.6920 www.elitecme.com</p> <p>Funeral Compliance, LLC 865.405.7085 funeralcompliance@gmail.com</p> <p>Funeral Direct Ed Funealdirected.com 727.505.8746</p> <p>Gupton Jones College of Funeral Service 800.848.5352 www.gupton-jones.edu</p> <p>Jzyk Ennis 205.821.0454 jzykennis @charter.net</p> <p>Louisiana Funeral Directors Association 225.767.7640 LFDA@tatmangroup.com</p> <p>Mobile Memorial Gardens Funeral Home 251.661.7700 service@mobilememorialfuneals.com</p> <p>National Funeral Professionals Association 251.441.7688 tristatemorturay@gmail.com</p> <p>R. Bruce Wilson 256.717.5166 bwilson9@tds.net</p>
<p>Community Grief Support Service 205.870.8667 ssweatcgss@bellsouth.net</p> <p>Epsilon Nu Delta Mortuary Fraternity 951.683.5400</p> <p>FuneralContinuingEducation.com 718.608.6000 www.funeralcontinuingeducation.com</p> <p>FuneralReview.com LLC funeralreview.com</p> <p>International Cemetery, Cremation and Funeral Association https://www.iccfa.com</p> <p>Jefferson State Community College 205.856.7847 vriley@jeffstateonline.com</p> <p>Matthews Cremation 800.327.2831 matthewscremation .com</p> <p>NFDA 800.228.6332 nfdam.org</p> <p>Pierce Mortuary Colleges 888.547.9600 pierce.edu</p>		

Providers Continued.....**Royal Funeral Home, Inc.**

256.534.8481
info@royalfh.com

**Tennessee Funeral Directors
Association**

615.321.8792
office@tnfda.org

The Independent Funeral Group

865.977.0027
info@theindependentfuneralgroup.com

Scott's Chapel Hill Mortuary

334.377.1511
chapelhill@centurytel.net

Thanos Institute

800.742.8257
thanosinstitute.com

Van Hoose & Steele

205.759.5736
Bad.madison@yahoo.com

**Smalls Mortuary Inc. and Cremation
Services**

251.990.3929
smallsmortuary.com

The Dodge Company, Inc.

800.443.6343
seminars@dodgeco.com